

# Visa Information Pack

**From: United Kingdom**

**To: Namibia**

**Visa Type: United Kingdom Namibia Business Visa up to 3 months**



## **Thank you for your order**

The following documents are required to apply for this specific visa type.

### **Application Form**

One application form to be completed in blank ink and capital letters.

### **Passport**

Original passport valid for at least 6 months beyond the intended date of return and at least 3 blank pages.

### **Photos**

One passport style photo taken within the last 3 months.

### **Invitation Letter**

An invitation letter from the Namibian inviting company stating the purpose, duration of the trip and applicant's information. Must include immigration responsibility, be dated, signed and be written to the Namibian High Commission in London, UK.

### **Business Letter**

A letter from the applicant's employer stating the nature of the trip and duration. Must include financial responsibility, be dated, signed and be written to the Namibian High Commission in London, UK.

### **Travel Itinerary**

Proof of flights bookings

### **Hotel Booking**

Proof of accommodation

### **Travel Insurance**

A copy of Travel Insurance.

### **Visa Information:**

Visa is valid for 3 up to months and can be issued as single or multiple entry.

**Pricing is available on our website at:**

<https://www.visas2.com/pricing-structure>

## **APPLICATION PROCESS**

### **Step 1: Complete the forms and gather all required documents**

- Please complete all forms, check to ensure every required item is included and deliver your application to Visas2 for review and submission.

### **Step 2: Visas2 will process the application**

- Once Visas2 have received all required documentation material, complete and signed as necessary the application will be submitted at the first available date according to the consulate's availability.

### **Step 3: Process update and completion**

- Once the visa application is approved/issued, we will advise immediately. Then proceed in collecting the passport/visa from the relevant embassy/consulate and dispatch in line with the agreed return method communicating all tracking information. Applications are usually dispatched within 24 hours of release.

### **Disclaimer:**

Please note that we are not an Embassy and are not affiliated with any government. In almost all cases embassies charge a fee for visas. If we handle your application, we also charge a fee in return for advising on the requirements, helping to prepare your application, and sending a courier to queue up on your behalf to obtain and/or collect the visa. The forms and services we provide are available from the government or official source for free or lower cost. If you wish to apply directly to the relevant embassy.



**REPUBLIC OF NAMIBIA**  
 Ministry of Home Affairs and Immigration  
 Immigration Control Act, 1993  
**APPLICATION FOR VISA**  
 (Sections 12 and 13 / Regulation 11)

FOR OFFICIAL USE ONLY	
Approved / Not Approved Single / Multiple entry	
File No.: _____	
Date of issue: _____	
Date of expiry: _____	
Remarks: _____	
Signature: _____	
Date: _____	

Items 4 to 10 to be completed by inserting an "X" in the appropriate box.

1. Surname: \_\_\_\_\_
2. First names: \_\_\_\_\_
3. Maiden name (if applicant is or was a married woman): \_\_\_\_\_
4. Sex: Male  Female       5. Marital status: Never Married  Married  Divorced  Widow/Widower
6. Have you at any time applied for a permit to settle permanently in Namibia? Yes  No
7. Have you ever been restricted or refused entry to Namibia? Yes  No
8. Have you ever been deported or ordered to leave Namibia? Yes  No
9. Have you ever been convicted of any crime in any country? Yes  No
10. Are you suffering from tuberculosis, or any other contagious lung disease; trachoma, or any other chronic eye infection, frambesia, yaws, scabies or any other contagious bacterial skin disease; syphilis or any other venereal disease; or leprosy or Acquired Immune Deficiency Syndrome virus (AIDS virus), or any mental illness or affliction? Yes  No
11. If the reply to any one of the questions 6 to 10 is in the affirmative, attach full particulars.
12. Birth (a) Date: \_\_\_\_\_ (b) Place: \_\_\_\_\_ Country \_\_\_\_\_
13. Citizenship: \_\_\_\_\_ (if acquired by naturalization, state original citizenship)
14. Passport: (a) Number: \_\_\_\_\_ (b) Place of issue \_\_\_\_\_  
 (c) Date of issue: \_\_\_\_\_ (d) Date of expiry: \_\_\_\_\_  
 (e) Is passport valid for travel to Namibia: Yes  No
15. (a) Present residential address: \_\_\_\_\_  
 (b) Telephone no.: ( \_\_\_\_\_ ) \_\_\_\_\_
16. Address and period of residence in country of which you are a permanent resident:  
 (a) Residential address: \_\_\_\_\_  
 (b) Telephone no.: ( \_\_\_\_\_ ) \_\_\_\_\_ (c) Period: \_\_\_\_\_
17. Occupation or Profession: \_\_\_\_\_
18. Firm, company, university, etc., to which you are attached or which you represent:  
 (a) Name and address of employer: \_\_\_\_\_  
 (b) Telephone no.: ( \_\_\_\_\_ ) \_\_\_\_\_  
 (c) Nature of business: \_\_\_\_\_  
 (d) If a student, name of university to which you are attached and the course pursued: \_\_\_\_\_
19. If accompanied by your wife and children state:
- | First Names | Date of Birth | Place of Birth |
|-------------|---------------|----------------|
| (a) _____   | _____         | _____          |
| (b) _____   | _____         | _____          |
| (c) _____   | _____         | _____          |
20. (a) What amount of money will you have available on arrival in Namibia for your own use? N\$ \_\_\_\_\_  
 (b) Will you be in possession of an onward/return ticket? Yes  No

(N.B. separate applications have to be completed in respect of your spouse or children over the age of 16 years and children travelling with their own passports.)

**NOTE: COMPLETE ONLY PART A OR B**

**(A) HOLIDAY / BUSINESS / WORK / TRANSIT / VISA**

1. Intended date and port of arrival in Namibia: \_\_\_\_\_
2. (a) What is the purpose of your visit? \_\_\_\_\_  
 (b) if it is for business purposes, explain in detail the nature of business: \_\_\_\_\_  
 \_\_\_\_\_  
 (c) Duration of intended visit (Number of days, weeks or months) \_\_\_\_\_
3. Places to be visited in Namibia (full address, including telephone number must be provided) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. If the purpose of your visit is for medical treatment, please provide the following information:  
 (a) Name of doctor, hospital or clinic you will visit: \_\_\_\_\_  
 (b) Who will pay your medical expenses and hospital fees: \_\_\_\_\_  
 (c) If you are liable for the expenses and fees above, state amount of funds available: \_\_\_\_\_
5. Proposed residential address in Namibia: \_\_\_\_\_  
 \_\_\_\_\_ Telephone no.: ( \_\_\_\_\_ ) \_\_\_\_\_
6. Names and addresses of relatives in Namibia:

Name	Address and Telephone number	Relationship
(a) _____	_____	_____
(b) _____	_____	_____

7. Date of last visit, if any, to Namibia: \_\_\_\_\_
8. Do you contribute professionally or otherwise to publications, radio, television or films? If so, give details: \_\_\_\_\_  
 \_\_\_\_\_
9. (a) Destination after leaving Namibia: \_\_\_\_\_  
 (b) Mode of travel to destination: \_\_\_\_\_  
 (c) Intended date and port of departure: \_\_\_\_\_  
 (d) Is your entry to that destination assured, e.g. do you hold a visa or a permit for permanent or temporary residence? (Proof to be submitted)  
 \_\_\_\_\_
10. Reasons for travelling through Namibia: \_\_\_\_\_  
 \_\_\_\_\_

**(B) RETURN VISA**

**IMPORTANT**

An applicant has to:

- (i) produce his or her passport or travel document; and
- (ii) submit proof of his or her right of residence in Namibia if not endorsed in his or her passport.

1. (a) Kind of Permit and number: \_\_\_\_\_  
 (b) Date of departure: \_\_\_\_\_  
 (c) Expected date of return: \_\_\_\_\_
2. Particulars of Residence in Namibia:

Date of first entry	Port of entry	Periods of residence in Namibia	
		From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Countries to which you will be travelling:  
 (a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_ (d) \_\_\_\_\_
4. Purpose of journey (explain fully): \_\_\_\_\_  
 \_\_\_\_\_

I solemnly declare that the above particulars given by me are true in substance and in fact and that I fully understand the meaning thereof.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

(N.B. Only the signature of the applicant will be accepted)