

# Visa Information Pack

**From: Philippines**

**To: Algeria**

**Visa Type: Philippines Algeria Business Multiple Entry Varied Validity**



## **Thank you for your order**

The following documents are required to apply for this specific visa type.

### **Application Form**

Two fully completed and signed application forms. These forms must:  
Be completed online at <https://www.algerian-consulate.org.uk/pdfs/visaapp.pdf>  
Provide answers for all question fields  
Be completed in capitals only  
Applicants are advised that handwritten forms may be accepted at the discretion of the Embassy

### **Passport**

The applicant's actual passport. The passport must:  
Have at least two blank visa pages  
Be valid for six months beyond entry date  
Be free of any entry or exit stamps from Israel. Please contact Visas2 for advice if the passport contains Israeli stamps

### **Proof of Residence**

Evidence of UK residency. This must be shown as:  
An original permit valid for more than two years from date of visa form submission in a passport that can be supplied

### **Photos**

Two passport sized colour photographs. The photographs must:  
Have a white background  
Be taken within the last six months  
Be cut to the correct size to fit the visa form  
Have the applicant's first and last name(s) written on the back in pencil  
Be glued on to the visa application form

### **Proof of Address**

Evidence of UK address. This must be shown as:  
A copy of recent council tax/water bill [no other documents will be accepted]

### **Business Letter**

An original letter of introduction from the applicant's UK employer. This letter must:

Be addressed to the Embassy

Be on company letterhead paper

Include the name of the applicant

Specify the purpose of journey

Include the name of the organisation(s) to be visited

Specify the requested number of entries and the length of visa required

Include an acceptance of financial responsibility for the applicant

Be signed by the applicant's supervisor or the company's HR department

### **Letter of Invitation**

An original letter of invitation from the applicant's host. This letter must:

Include the full address and contact details of the host

Specify the purpose and duration of stay

Include an acceptance of financial responsibility for the applicant

Be signed by the applicant's host

Be issued within the last three months

### **Photocopy of Application Materials**

A photocopy of the following document(s) submitted to Visas2. These must:

Include **two** copies of **every** page of the applicant's passport

Include the business introduction letter

Include the letter of invitation

A £15.00+VAT fee will apply if you prefer to have us make photocopies.

### **Multiple Entry Applicants**

Applicants requiring a multiple entry visa must:

Provide proof of a previous visa issued in London, in a passport(s) that can be supplied

Ensure that all supporting documentation specifies the request for a multiple entry visa

### **Visa Conditions**

Once a visa application is submitted to the Embassy, the applicant's passport will be unavailable until the process is completed.

Applicants should be aware that the Embassy will not consider expediting an application under any circumstances.

There are no specific guidelines issued by the Embassy regarding the validity of visas issued, it is on a case by case scenario. This may include the number of previous visits, type of organisation to be visited and the invitation provided.

### **Visa Information:**

Varied Validity

**Pricing is available on our website at:**

<https://www.visas2.com/pricing-structure>

## **APPLICATION PROCESS**

### **Step 1: Complete the forms and gather all required documents**

- Please complete all forms, check to ensure every required item is included and deliver your application to Visas2 for review and submission.

### **Step 2: Visas2 will process the application**

- Once Visas2 have received all required documentation material, complete and signed as necessary the application will be submitted at the first available date according to the consulate's availability.

### **Step 3: Process update and completion**

- Once the visa application is approved/issued, we will advise immediately. Then proceed in collecting the passport/visa from the relevant embassy/consulate and dispatch in line with the agreed return method communicating all tracking information. Applications are usually dispatched within 24 hours of release.

### **Disclaimer:**

Please note that we are not an Embassy and are not affiliated with any government. In almost all cases embassies charge a fee for visas. If we handle your application, we also charge a fee in return for advising on the requirements, helping to prepare your application, and sending a courier to queue up on your behalf to obtain and/or collect the visa. The forms and services we provide are available from the government or official source for free or lower cost. If you wish to apply directly to the relevant embassy.