

# Visa Information Pack

**From: India**

**To: Bangladesh**

**Visa Type: India Bangladesh Business Double Entry Two Month**



## **Thank you for your order**

The following documents are required to apply for this specific visa type.

### **Application Form**

- One original fully completed and signed application form. This form must:
- Be completed online at: <https://www.visa.gov.bd/>
- Be printed on separate pages, forms that are copied back to back are not accepted
- Be signed in the original
- Have no handwritten corrections/modifications
- Bear a signature that matches the applicant's passport
- Be submitted to the Embassy within **seven** calendar days of completion

Alternatively Visas2 can assist the traveller in completing the online application form as a Premium Service at a cost of £50. In order to facilitate this, please complete the Visas2 **Bangladesh Form Fill Request** which can be found within the Visas2 Application Pack.

Online application form fill requests **must** be received at Visas2 before 14.00 hours in order to have it returned to you that day. Once Visas2 have completed your online application we will send it to you for your signature. An original signature is required so it is mandatory to return the form to us by post or courier once signed. Online forms are valid for seven calendar days from the day of completion. Online forms **must** be signed and sent to Visas2 within this timeframe so that the completed application can be submitted to the Embassy on/before the seventh calendar day.

### **Passport**

- The applicant's actual passport. The passport must:
- Have at least three blank visa pages with two of the pages facing each other
- Be valid for six months beyond entry date

### **Photos**

- Two passport sized colour photographs. The photographs must:
- Have a white background
- Be taken within the last six months
- Be paperclipped to the visa application form

### **Proof of Residence**

- Evidence of UK residency. This must be shown as:
- An original permit valid for more than six months from date of visa form submission in a

passport that can be supplied

### **Business Letter**

An original letter of introduction from the applicant's UK employer. This letter must:

Be addressed to the Embassy

Be on company letterhead paper

Include the name of the applicant

Specify the purpose of journey

Include the name of the organisation(s) to be visited

Specify the requested number of entries and the length of visa required

Include an acceptance of financial responsibility for the applicant

Be signed by the applicant's supervisor or the company's HR department

State the applicant is undertaking buying/purchasing activities

### **Photocopy of Application Materials**

A photocopy of the following document(s) submitted to Visas2. This must:

Include a clear copy of the information page(s) from the applicant's passport

A £10.00+VAT fee will apply if you prefer to have us make photocopies.

### **Processing Time**

Visa applications that are referred on lodging will take up to three weeks to be issued. There are no guidelines available from the Embassy to determine whether or not an application will be referred.

Those in the journalism, media or legal professions will be referred to Bangladesh for an unspecified period of time. Journalists may wish to contact the Press Wing of the High Commission for further informatio

### **Letter of Invitation**

A letter of invitation from the company the applicant is visiting. A copy is acceptable. This letter must:

Be on company letterhead paper

Include the name of the applicant

State the purpose of journey

Specify the requested number of entries and the length of visa required

Bear the signature of the inviting party

State the applicant is undertaking buying/purchasing activities

### **Visa Information:**

visa is valid for two month

**Pricing is available on our website at:**

<https://www.visas2.com/pricing-structure>

## **APPLICATION PROCESS**

### **Step 1: Complete the forms and gather all required documents**

- Please complete all forms, check to ensure every required item is included and deliver your application to Visas2 for review and submission.

### **Step 2: Visas2 will process the application**

- Once Visas2 have received all required documentation material, complete and signed as necessary the application will be submitted at the first available date according to the consulate's availability.

### **Step 3: Process update and completion**

- Once the visa application is approved/issued, we will advise immediately. Then proceed in collecting the passport/visa from the relevant embassy/consulate and dispatch in line with the agreed return method communicating all tracking information. Applications are usually dispatched within 24 hours of release.

### **Disclaimer:**

Please note that we are not an Embassy and are not affiliated with any government. In almost all cases embassies charge a fee for visas. If we handle your application, we also charge a fee in return for advising on the requirements, helping to prepare your application, and sending a courier to queue up on your behalf to obtain and/or collect the visa. The forms and services we provide are available from the government or official source for free or lower cost. If you wish to apply directly to the relevant embassy.



Applicant's  
Photograph  
Measuring  
45 mm x 35mm

**Government of the People's Republic of Bangladesh**  
**Department of Immigration & Passports**  
**Machine Readable Visa Application Form**

- **This Form Should Be Filled Up In 'Capital Letters'. Put (✓) In Appropriate Box.**
- **Please Go Through The General Instructions Before Filling Up The Visa Form.**
- **Name of Office/ Bangladesh Mission : \_\_\_\_\_**

**PERSONAL DETAILS**

01. Full Name :    
(as in the passport) First/ Given Name (S) Last/ Surname
02. Permanent address: \_\_\_\_\_  
\_\_\_\_\_
- Contact no: \_\_\_\_\_ E-mail: \_\_\_\_\_
03. Address in Bangladesh: \_\_\_\_\_  
\_\_\_\_\_
- Contact no: \_\_\_\_\_ E-mail: \_\_\_\_\_
04. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD/ MM / YYYY
05. Sex: Male  Female  Others
06. Place of Birth:
07. Present Nationality:
08. Nationality at Birth:
09. Occupation:
10. Marital Status : Unmarried  Married  Widower/Widow  Divorced

**TRAVEL DOCUMENT DETAILS**

11. Passport No:
12. Type of Passport
13. Place of Issue:
14. Date of issue: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD/ MM / YYYY
15. Date of Expiry: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD/ M M / YYYY
16. Date of last visit to Bangladesh: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD/ M M / YYYY
17. Last Visa No:  e of Issue: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD/ M M / YYYY
19. Place of Issue:
20. Date of Expiry: \_\_\_\_/\_\_\_\_/\_\_\_\_  
DD/ M M / YYYY

**PAYMENT DETAILS**

21. Name of the Bank and Branch: \_\_\_\_\_
22. Cheque/ Bank Transfer/ Chalan/ Scroll No: \_\_\_\_\_
23. Amount deposited   
(Taka/ US\$)
24. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
D D/ M M / YYYY

**NEW VISA**

25. Purpose of Visit:  Tourism  Employment  Business  Official  Diplomatic  
 Study  Investment  Transit  Others \_\_\_\_\_  
(Please Specify)

26. Duration of Proposed Stay in Bangladesh:

27. Tentative Date of Arrival in Bangladesh: \_\_\_\_\_  
D D / M M / YYYY

28. Intended Number of Entries: Single  Re Entry  Multiple

**EXTENSION OF VISA**

29. Name of the Father/Mother/Spouse/ Other (Relation) : \_\_\_\_\_

30. Date of Arrival: \_\_\_\_\_ 31. Visa No: \_\_\_\_\_ 32. Type of Visa: \_\_\_\_\_  
in Bangladesh D D / M M / YYYY

33. Date of issue : \_\_\_\_\_ 34. Date of Expiry : \_\_\_\_\_  
D D / M M / YYYY D D / M M / YYYY

35. Place of Issue:

36. Purpose of Extension of Visa:

37. Duration of Proposed Extension:

38. Intended Number of Entries: Single  Re Entry  Multiple

**NO VISA REQUIRED FOR TRAVEL TO BANGLADESH**

39. Father's name :  Nationality:

40. Mother's name:  Nationality:

41. Spouse's name:  Nationality:

42. Date of Arrival in Bangladesh : \_\_\_\_\_ 43. Visa No:   
D D / M M / YYYY

44. Date of Issue: \_\_\_\_\_ 45. Date of Expiry: \_\_\_\_\_  
D D / M M / YYYY D D / M M / YYYY

46. Place of issue:  47. Type of Visa:

48. Reason For Proposed NVR:

49. Amount of Investment (For Investor):

50. Name and Address of Company: \_\_\_\_\_  
\_\_\_\_\_

**TRANSIT/ON ARRIVAL VISA**

51. Date of Arrival in Bangladesh: \_\_\_\_\_ 52. Name of check post:   
D D / M M / YYYY

53. Travelled by (Vessel's/ Flight/Vehicle Name & No):  54. From:

55. Purpose of Visit to Bangladesh:  56. Duration of Proposed Stay:

**CHECK LIST**

- |   |   |                                       |                          |
|---|---|---------------------------------------|--------------------------|
| Recommendation from concern Ministry/ Authority | <input type="checkbox"/>                        | Marriage Certificate                  | <input type="checkbox"/> |
| Security Clearance/Security Certificate         | <input type="checkbox"/>                        | Birth Certificate                     | <input type="checkbox"/> |
| Father's/ Husband's/Mother's Visa Copy          | <input type="checkbox"/>                        | Work Permit                           | <input type="checkbox"/> |
| Passport copy, Last Visa & Last Arrival Page    | <input type="checkbox"/>                        | Affidavit                             | <input type="checkbox"/> |
| Father's/ Husband's/Mother's Passport Copy      | <input type="checkbox"/>                        | Photo                                 | <input type="checkbox"/> |
| N. O. C from Sri Lankan High Commission         | <input type="checkbox"/>                        | Income Tax Certificate of the Company | <input type="checkbox"/> |
| Bi- Lateral Agreement/ Multilateral Agreement   | <input type="checkbox"/>                        | TIN                                   | <input type="checkbox"/> |
| Trade license of the sponsoring Company         | <input type="checkbox"/>                        | TIN certificate of the company        | <input type="checkbox"/> |
| Payment Slip <input type="checkbox"/>           | Over stay payment Slip <input type="checkbox"/> | Others _____                          |                          |

I, hereby, declare that statement given above is true and will not request to refund my paid visa fee even if my application is declined.

Place \_\_\_\_\_

Date      /      /       
D D / M M / YYYY

\_\_\_\_\_  
Signature

**POLICE VERIFICATION**

Memo No :

Date:      /      /       
D D / M M / YYYY

Information's are found:

If not correct: Reasons : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature and Seal of Inquiry Officer

\_\_\_\_\_  
Signature and Seal of Issuing Officer

**FOR OFFICIAL USE**

Reference No: _____	Date: _____	Amount of Fee: _____
Visa No : _____	Date: _____	Date Expiry : _____
Number of Entries <input type="checkbox"/>	Extension <input type="checkbox"/>	Re- Entry <input type="checkbox"/>
Multiple <input type="checkbox"/>	Entries <input type="checkbox"/>	NVR <input type="checkbox"/>
Recipient's Signature: Date:		Authorized Signature Date & Seal